

# Notice of Change of Head Office

Extra-Provincial Corporations

Business Corporations Act

Section 289

1. Name of Corporation

2. Corporate Access Number

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3. New Address of the Head Office

Address (including postal / zip code)

4. Effective Date of Change:

Date (Year / Month / Day)

\_\_\_\_\_  
Name of Person Authorizing (please print)

\_\_\_\_\_  
Identification

\_\_\_\_\_  
Title (please print)

\_\_\_\_\_  
Date

*This information is being collected for the purposes of corporate registry records in accordance with the Business Corporations Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.*

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## Extra-Provincial Corporations

BUSINESS CORPORATIONS ACT

### INSTRUCTIONS

**This information is submitted to your authorized service provider for filing with the Registrar pursuant to the Business Corporations Act and must conform to Section 1 of the Regulations made under the Act.**

Item 1. Enter the full legal name of the corporation.

Item 2. The corporate access number **must** be entered. It is printed on the top right hand corner of the Certificate of Registration.

Item 3. Enter the complete new address, including postal or zip code of the Head Office of the corporation. This should be the registered address of the corporation.

Item 4. Enter the date this address will become effective.

**The following information must be included:**

- name of person authorizing (director/authorizing officer)
- title
- identification
- date